

Provincial Camp: Keji Tri-Venture Hike Lead Position Description

Position Description

MISSION

To be a catalyst for girls empowering girls

Purpose:

To be responsible for the Keji Tri-Venture Camp 2023 backcountry hiking Activity

Accountable to:

Adventure Team Lead

Responsibilities include but are not limited to:

Pre-Camp:

- To attend the Team Lead pre-camp planning meetings face to face or via video conference call.
- To Chair the pre-camp planning meetings and to be financially responsible for the budgeted amount allocated to the Hiking Adventure Program
- To review all guidelines as outlined in Safe Guide in conjunction with the Adventure Camp Team Lead and the Safe Guide Lead
- To ensure that all Guiders and participants have the necessary qualifications to attend a hiking backcountry trip
- To work with the other Guiders leading backcountry expeditions to ensure the efficient planning and delivery of the Hiking Adventure Activity.
- To select campsites for the Hiking activity
- To purchase/borrow and organize all supplies for the Hiking Adventure Activity.
- Work with the Food Services Team Lead to arrange for food.

Camp:

- To attend staff meetings when at Jeremy's Bay
- To set up and organize the Hiking Adventure Activity.
- To advise the Adventure Team Lead of any changes

Post Camp:

- To assist with closing of the campsite
- To prepare a final Hiking Adventure Activity Report of the camp and forward it to the Adventure Camp Team Lead
- To return all external resource equipment, supplies and resources to the Adventure Camp Team Lead

Qualifications:

- Member of the Girl Guides of Canada, Guides du Canada
- Must meet the qualifications as an Adventure Lead, as per Safe Guide.
- Good organizational and communications skills
- Good team building skills
- Positive and flexible attitude

Term of Office

The term of office will be as outlined by the By-laws of Girl Guides of Canada. Be present for the duration of the camp including set up and break down. The time required for the work of the position varies considerably; approximately 5 - 10 hours per week, on average, will be required.

