

Quest Responsible Guider

Position Description



Revised and Endorsed: March 2023

MISSION

To be a catalyst for girls empowering girls.

PURPOSE

To coordinate the Quest camp event for Nova Scotia Council, Girl Guides of Canada-Guides du Canada.

ACCOUNTABILITY

Provincial Council, Quest Lead.

RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO:

Pre-Camp:

- Act as Responsible Guider for the provincially sponsored Quest event, assuring compliance with Safe Guide.
- Preparation and submission of Safe Guide forms for the event in compliance with Safe Guide Policy and Procedures.
- Plan a camp meeting and assist with pre-camp planning.
- Ensure all health and safety measures are met.
- Complete a site visit prior to camp and arrange camp key pick-up.

Camp:

- Oversee set up of the camp and ensure all regulations are followed.
- Report damage to, or failure of, equipment to facility management.
- Oversee and assist with the implementation of the event.
- Facilitate staff meetings, as required.

Post Camp:

- Oversee the closing of the facility.
- Request and compile reports from Quest Core Crew.
- Prepare a final Quest Report of the camp and forward it to the Quest Lead.



QUALIFICATIONS

- Member of Girl Guides of Canada-Guides du Canada.
- Excellent organizational and communications skills.
- Good delegator.
- Excellent team building skills.
- Positive and flexible.
- Enjoy working in a camp setting with girls and adults.
- Must be 19 years of age or older at time of camp.

TERM

- The term of the position is to be for the planning stages and duration of the camp.

